

**Collings Lakes Civic Association
General Meeting Minutes
Monday, April 5, 2021**

Call to Order

The meeting was called to order by Vice President, Stephen Naegele, at 7 p.m. He asked all in attendance to join the Board in reciting the *Pledge of Allegiance* to the Flag. It was noted that, due to COVID-19, this meeting was held via Zoom.

Roll Call of Officers & Committee Chairpersons

Vice President, Stephen Naegele addressed the roll call with the following Board Members being present: Stephen Naegle, 1st Vice President; Steve Slimm, Treasurer (joined at 7:12 p.m.); Nick Ninfa, Trustee; Tom Veneziale, 2nd Vice President; and April Schauer, Secretary. Kyle Smith, President, and Donna Sutts, Trustee, were not present.

Accounts Receivable Report

The Accounts Receivable Report was presented by Tom Veneziale who stated, through March 31, 2021, the account balances are as follows:

Late Fees	\$8,816.31
Legal Fees Collected	\$14,442.54
2020 Special Assessment	\$275.68
New Resident Set-Up Fee	\$336.47
Association Fee (Past Due)	\$1,130.00
Tier 2 Association Fee	\$6,673.24
Tier 3 Association Fee	\$1,303.63
Tier 1 Association Fee	\$2,961.18
Tier 1 Dam Fee	\$12,619.76
Tier 2 Dam Fee	\$41,492.51
Tier 3 Dam Fee	\$6,767.89
Other Income:	
Interest Income	<u>\$79.12</u>
TOTAL INCOME	<u>\$96,769.33</u>

Stephen Naegele asked if there were any questions about the Accounts Receivable Report. Stephen then called for a motion to accept the Accounts Receivable Report. April Schauer made a motion to approve the Report, and Tom Venziale seconded. All Board Members present were in favor.

Treasurer’s Report/ Bills for Approval

Steve Slimm stated that the following bills were paid during the month of March 2021:

Hill Wallack	\$19,148.61	Legal Fees/Collections
Intuit CC Fee	\$23.52	Merchant Fees
Kyle Smith	15.98	Zoom Meeting Fee
	15.98	Zoom Meeting Fee
		<i>\$31.96 Subtotal for Kyle Smith</i>
Lynn Veneziale	\$117.28	Office Supplies
	\$1,000.00	Bookkeeper
		<i>\$1,117.28 Subtotal for Lynn Veneziale</i>
Mr. Green Jeans, Inc.	\$190.35	Beach Maintenance
Nick Ninfa	\$60.00	Dam Engineering
Pennoni Associates	\$3,020.41	Dam Contractor
RD Zeuili	\$131,000.00	Postal Box
USPS	<u>\$226.00</u>	
TOTAL	\$154,820.03	

Steve also presented the Treasurer’s Report through March 31, 2021. The account balances were as follows:

Checking Account	\$145,488.76
Games of Chance	\$2,825.60
Money Market	\$70,024.73
Dams	<u>\$508,822.97</u>
ACCOUNTS’ TOTAL	\$727,162.06

Stephen Naegele called for a motion to accept the Bills for Approval and Treasurer’s Report. April Schauer made the motion, and Tom Veneziale seconded. All present were in favor.

Steve Slimm also stated that he had a \$27.71 expense for a toner cartridge which needed to be paid. Tom Veneziale made the motion, and April Schauer seconded. All Board Members present were in favor.

Steve Slimm stated that he has been receiving payments from 2020 and 2021. He stated that if payment plans have not been made, do not send or drop off the money to CLCA; it must go through the attorney. If the money is sent to CLCA, it will be sent back with a note indicating that all communication must be through the attorney.

Lastly, Steve Slimm stated that he is still working toward a loan, and he feels good about the prospect of getting a loan with the entity he is working with.

Reading of Minutes from Last Meeting

Board Secretary April Schauer read the March 1, 2021 Meeting Minutes. Vice President, Stephen Naegele asked the Board if there were any comments, questions, or corrections, to which there was none. Tom Veneziale made a motion to accept the Minutes of March 1, Nick Ninfa seconded. All Board Members present were in favor to approve the Minutes.

Dams Update

Beth Grasso, our engineer, stated that things are going well and she is beginning to look at Cushman Dam. She also offered that the sluice gate is being shipped either April 8 or 9.

Steve Zeuli, our contractor, stated that the sluice gate is being shipped on April 8; however, he does not yet have a firm delivery date. There is work being done on the beachside, which is the secondary spillway. He offered that articulated blocks are being placed and then poured in concrete as well. Additionally, there is fine grading with fines stones for the other side and then the Black Horse Pike side will be complete. The estimated completion date is now the 2nd or 3rd week of April.

Steve Slimm stated that he has been speaking with Beth Grasso, and she will be sending information over to Steve Zeuli to bid that project, so we are able to get started if the loan goes through.

Committee Reports

Dams

Committee Chair Josh Anderson, stated that a few boards were removed due to some recent heavy rains.

Grounds

Committee Liaison Nick Ninfa stated a lot was done with the clean up. Tom Veneziale was a huge help with the loader. The clean up was about 6 hours. He also stated that new trash cans are being delivered this Thursday and will be stored in the container for now.

Welcome Committee

Kathryn Nodolski stated that she received two lists with a total of 28 new neighbors. She has made contact with many, but she had some concerns with a few names. Stephen suggested that those names be sent to the Board for research.

Fundraising

Beth Anderson reported that the flower sale went well with all flowers being sold out by 1:15 p.m. – 1:30 p.m. She also stated that she Kathryn, and Donna talked about possibly having a Mother's Day Flower Sale as well perhaps the day before Mother's Day. Stephen suggested that the group discuss and then have Donna send an email to the Board of the group's decision.

President's Report

No President's Report.

Communications

None.

Old Business

No Old Business to report.

New Business

No New Business to report.

Trustee Reports

- Steve Slimm – nothing to report.
- April Schauer – nothing to report.
- Tom Veneziale – Thank you to all who helped with the beach cleanup.
- Nick Ninfa – nothing to report.
- Stephen Naegele – The 50/50 tickets are nearly ready, and a proof has been shared with the Board. He said that he built them on a website with Kyle and April's help. He stated that there wasn't much difference in pricing between ordering 500 or 1,000, so he figures he'd order 1,000. The shipping is 3-

5 days once the order is placed. He stated that we are going for a August 2 drawing date at the August monthly meeting, which gives the entire summer to sell tickets.

Two additional comments from Board Members:

- Nick Ninfa stated that 3 trash and 3 recycling containers are being delivered; there is no cost as they are from the ACUA; the 6 containers were ordered with the intention that one of each container would be placed at each beach as they were made available. These containers are similar to the ones that we have for our recycling. Once the containers are delivered, the Board will work on placement and securing them with locks.
- Tom Venezia commented on how the bags of leaves were not picked up. It was noted that Folsom does not provide this services, so it was decided by a few Board Members that the bags of leaves would be taken to their homes and put out for the next time that Buena has their debris pick up.

Open Floor to Members Questions / Comments / Issues.

No Questions from the Floor.

Adjournment

Vice President, Stephen Naegele stated that the next monthly meeting will take place on Monday, May 3, 2021 at 7 p.m., via Zoom. There being no further business to discuss, Steve Slimm made a motion to adjourn and Tom Venezia seconded. All were in favor. The meeting was adjourned at 7:40 p.m.

7:44 PM
04/02/21
Cash Basis

Collings Lakes Civic Association
Profit & Loss
March 2021

	<u>Mar 21</u>
Ordinary Income/Expense	
Income	
LATE FEES	8,817.31
LEGAL FEES COLLECTED	14,442.54
2020 SPECIAL ASSESSM...	275.68
NEW RESIDENT SET UP F...	336.47
ASSOCIATION FEE	1,130.00
TIER 2 ASSOCIATION FEE	6,673.24
TIER 3 ASSOCIATION FEE	1,303.63
TIER 1 ASSOCIATION FEE	2,931.18
TIER 1 DAM FEE	12,619.76
TIER 2 DAM FEE	41,492.51
TIER 3 DAM FEE	6,767.89
OTHER INCOME	
INTEREST INCOME	<u>79.12</u>
Total OTHER INCOME	<u>79.12</u>
Total Income	<u>96,869.33</u>
Gross Profit	<u>96,869.33</u>
Net Ordinary Income	<u>96,869.33</u>
Net Income	<u><u>96,869.33</u></u>

7:45 PM
04/02/21

**Collings Lakes Civic Association
Transaction List by Vendor
March 2021**

Type	Date	Num	Memo	Account	Clr	Split	Amount
HILL WALLACK							
Bill	03/05/2021	1612		ACCOUNTS PAY...		LEGAL FEES (COLLECTION...	-19,149.61
Bill Pmt -Check	03/05/2021	1612		TD OPERATING ...	X	ACCOUNTS PAYABLE	-19,149.61
INTUIT CC FEE							
Bill	03/08/2021	ACH		ACCOUNTS PAY...		MERCHANT FEES (CREDIT ...	-23.52
Bill Pmt -Check	03/08/2021	ACH		TD OPERATING ...	X	ACCOUNTS PAYABLE	-23.52
K SMITH							
Bill	03/05/2021	1611		ACCOUNTS PAY...		INTERNET - ZOOM MEETING	-15.98
Bill Pmt -Check	03/05/2021	1611		TD OPERATING ...		ACCOUNTS PAYABLE	-15.98
Bill	03/25/2021	1616		ACCOUNTS PAY...		INTERNET - ZOOM MEETING	-15.98
Bill Pmt -Check	03/25/2021	1616		TD OPERATING ...		ACCOUNTS PAYABLE	-15.98
L VENEZIALE-NON 1099 ITEMS							
Bill	03/05/2021	1610		ACCOUNTS PAY...		SUPPLIES	-117.28
Bill Pmt -Check	03/05/2021	1610		TD OPERATING ...	X	ACCOUNTS PAYABLE	-117.28
LYNN VENEZIALE							
Bill	03/01/2021	1606		ACCOUNTS PAY...		ACCOUNTING/BOOKKEEPI...	-1,000.00
Bill Pmt -Check	03/01/2021	1606		TD OPERATING ...	X	ACCOUNTS PAYABLE	-1,000.00
Mr. Green Jeans Inc.							
Bill	03/25/2021	107		ACCOUNTS PAY...		-SPLIT-	-190.35
Bill Pmt -Check	03/25/2021	107		TD GAMES OF C...	X	ACCOUNTS PAYABLE	-190.35
N NINFA							
Bill	03/29/2021	1615		ACCOUNTS PAY...		BEACH MAINTENANCE	-60.90
Bill Pmt -Check	03/29/2021	1615		TD OPERATING ...	X	ACCOUNTS PAYABLE	-60.90
PENNONI ASSOCIATES							
Bill	03/16/2021	1613		ACCOUNTS PAY...		DAM ENGINEERING	-3,020.41
Bill Pmt -Check	03/16/2021	1613		TD OPERATING ...	X	ACCOUNTS PAYABLE	-3,020.41
RD ZEUILI INC.							
Bill	03/03/2021	1608		ACCOUNTS PAY...		DAM CONTRACTOR	-131,000.00
Bill Pmt -Check	03/03/2021	1608		TD OPERATING ...	X	ACCOUNTS PAYABLE	-131,000.00
USPS							
Bill	03/03/2021	1609		ACCOUNTS PAY...		POST OFFICE BOX	-226.00
Bill Pmt -Check	03/03/2021	1609		TD OPERATING ...	X	ACCOUNTS PAYABLE	-226.00

TOTAL - \$154,820.03

MARCH 2021 BANK ACCOUNT BALANCES:

CHECKING: \$145,488.76
 DAMS: \$508,822.97
 MONEY MARKET: \$ 70,024.73
 GOC: \$ 2,825.60

TOTAL: \$727,162.06