

**Collings Lakes Civic Association
General Meeting Minutes
Monday, September 12th,2022**

Call to Order

The meeting was called to order by President, Donna Sutts, at 6:30 p.m. She asked all in attendance to join the Board in reciting the Pledge of Allegiance to the Flag. It was noted that, this meeting was held at Folsom borough hall and via Zoom as well.

Roll Call of Officers & Committee Chairpersons

President, Donna Sutts addressed the roll call with the following Board Members being present: Donna Sutts, President; Nell Woulfe, Vice President Stephen Naegele, 2nd Vice President; AnnaMarie Larocca, Secretary to the Treasurer; George Protopapas, representative; and Shauna Schneeman, Treasurer. Secretary Henry Burhenne.

Reading of Minutes from Last Meeting

Anna Marie made a motion to accept the minutes as they were posted on the website to save time for discussion, Nell Woulfe seconded the motion. All Board members were in favor.

Accounts Receivable Report

The Accounts Receivable Report was presented by AnnaMarie who stated, through August 2022, the reports are as follows:

INCOME	
2022 special assessment	\$20.00
Other income	\$186.88
Legal Fees Collected	\$2,404.27
New Resident Set-Up Fee	\$250.00
Late fees	2,079.54
Tier 1 Association fee	\$258.26
Tier 2 Association Fee	\$1,666.35
Tier 3 Association Fee	\$364.90
Tier 1 Dam Fee	\$990.20
Tier 2 Dam Fee	\$6,594.44
Tier 3 Dam Fee	\$1,391.19
Unapplied Cash income	\$1,681.61
Total Income	\$16,200.03

Stephen made a motion to accept, and Nell seconded the motion. All were in favor.

Treasurer's Report

Bank accounts as of 9-8-22

<u>Maintenance checking</u>	<u>\$154,023.43</u>
<u>Dams Checking</u>	<u>\$479,088.79</u>
<u>Petty cash</u>	<u>\$1,403.49</u>
<u>Money Market</u>	<u>\$80,026.25</u>
<u>Games of Chance</u>	<u>\$2,757.05</u>

Treasurer's Report

Shauna Scheeman provided these expenses that were paid in the month of July 2022:

Atlantic electric	\$80.16	
South Jersey Water testing	\$129.50	
Staples (envelopes)	\$360.91	
USPE (Postage)	\$600.00	
Zoom	\$15.98X2	
Quickbooks	\$55.00	Monthly Fee

Donna questioned dates on Treasurer report. Shauna explained how she pulls reports. Going forward she will choose the month we are reporting instead of month to date.

There were 2 bills for approval.

- 1- Hill Wallack for
\$21,819.79
- 2- Hill Wallack for
\$14,709.88

AnnaMarie made the motion to approve, Henry seconded the motion. All were in favor.

Dams Update

Beth was not present at the meeting as she is out of country. Donna stated Frank has sent all paperwork to Pinelands for permit approval. Donna stated the lawyer sent email and Physical letter as well.

Henry added with confirmation from AnnaMarie the Braddock Dam fence is now scheduled installation is now pushed back to middle of October. This is a schedule issue. Annamarie asked Henry to follow up while she is on vacation.

Grounds Report

George made a motion to go forward with the sign and backfill the cost with fundraising money. Henry seconded the motion, and all were in favor.

Annemarie made a motion to keep the beaches open (weather permitting) on Saturday and Sunday thru the end of September.

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Welcoming Committee

AnnaMarie explained reasons for fund raising due to comments made on Facebook.

1-Bring the community together.

2-Raise funds so we can preserve funds in existing accounts.

50/50 has around \$160 so far. We made \$80 at a fund-raising event at Bear's. Harvest Fest is scheduled for October 9th at first beach. It will include Pumpkin purchasing and painting. There will be mums for sale at Harvest Fest as well.

New Business

Food Bank will be September 23rd

George made sure that the public understood that the CLCA is a cooperation and will conduct itself as such. We will not respond to comments made on specific

sites and if the public has questions, please reach out to your tier rep or email the entire board.

Members Questions / Comments / Issues.

We must all police the beaches.

Larry Adair brought up concerns regarding residents approaching a problem they may see occurring.

Discussions around a security service. Nell mentioned getting in touch with Steve Slimm.

Another resident stated the issues are a parenting issue.

Lynn Venezia found a typo with last months account receivable entries. The minutes will be corrected.

Tom Venezia if there ever was a mention of 4 easements vs 2 easements. Donna responded to this and explained the one easement was thought to be part of a sheriff sale but it was not.

Mar Wainwright questioned issues with lake George. And explained the problem and there is no way to fix it at this time. We stated we will have Beth do an assessment on both Lake Albert and Lake George dams. We would like to jumpstart the bid process for the next two dams.

We also touched on the beave issue. AnnaMarie has been in touch with the USDA and will follow up in November. We will be assigned a trapper to reduce the beaver population.

Adjournment

Meeting was adjourned at 7:30

Shaunna made a motion to adjourn, and Annamarie seconded the motion.

All were in favor.

Collings Lakes Civic Association

Account List

ACCOUNT	BALANCE
LIBERTY BELL CHECKING 155	154,023.43
LIBERTY BELL DAM ASSESSMENT 171	479,088.79
LIBERTY BELL MONEY MARKET 198	80,206.25
LIBERTY BELL PETTY CASH 1341	1,403.49
LIBERTYBELL GAMES OF CHANCE 163	2,757.05

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Profit and Loss

August 2022

	TOTAL
Income	
2020 SPECIAL ASSESSMENT	20.00
OTHER INCOME	
INTEREST INCOME	186.88
Total OTHER INCOME	186.88
NEW RESIDENT SET UP FEE	250.00
TIER 1 ASSOCIATION FEE	252.26
TIER 3 ASSOCIATION FEE	364.90
TIER 1 DAM FEE	990.20
TIER 3 DAM FEE	1,391.19
TIER 2 ASSOCIATION FEE	1,666.35
LATE FEES	2,079.54
LEGAL FEES COLLECTED	2,404.27
TIER 2 DAM FEE	6,594.44
Total Income	\$16,200.03
GROSS PROFIT	\$16,200.03
Expenses	
Total Expenses	
NET OPERATING INCOME	\$16,200.03
NET INCOME	\$16,200.03

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Transaction List by
Vendor

August 2022

DATE	MEMO/DESCRIPTION	AMOUNT
ATLANTIC CITY ELECTRIC		
08/17/2022	Electric	-80.16
Quickbooks		
08/22/2022	MONTHLY FEE - Raised this month	-55.00
SOUTH JERSEY WATER TESTING		
08/05/2022	Testing for Lake George & Lake Albert	-129.50
STAPLES		
08/10/2022	Envelopes	-154.96
08/15/2022	Envelopes	-205.95
USPS		
08/17/2022	STAMPS	-600.00
Zoom		
08/02/2022	MONTHLY FEE - JULY	-15.98
08/29/2022	MONTHLY FEE - AUGUST	-15.98