



## **NOTICE TO TIER 1 ACTIVE MEMBERS AND PROPERTY OWNERS (1/10/2023)**

Subject: Bulkhead / Retaining Wall Installation or Repairs  
 FROM: Grounds Committee & CLCA Board of Trustees

Dear Residents & CLCA Active Members,

As you may already know, the Collings Lakes Civic Association has submitted paperwork to the New Jersey Pinelands Commission, who has approved and submitted to the NJDEP. As we wait for the NJDEP to return the final approval to New Jersey Pinelands Commission, there are some steps we must take before construction begins on our new damn. As per the re-organization meeting on January 9, 2023, our engineer, Beth Grasso, informed us that if there are any repairs to be made to individual property owners bulkheads, retaining walls, or maintenance of our beach areas, now is the time to do so. If you are planning new construction of bulkhead/retaining wall or repairing existing bulkhead/retaining wall, please refer to the information listed below.

<b>New Construction of Bulkhead and Retaining Wall Requirements</b>	<b>Repairs to Existing Bulkhead and Retaining Wall Requirements</b>
<ul style="list-style-type: none"> <li>- All New construction of bulkhead or retaining wall falls under the Flood Hazard Act and requires a permit from the NJDEP</li> <li>- All New construction of bulkhead or retaining wall require a permit from the property owners municipality (Folsom Borough, Buena Vista Township, etc.)</li> <li>-All New Construction of bulkhead or retaining wall require permission and approval from the New Jersey Pinelands Commission.</li> <li>-All New Construction of bulkhead or retaining wall require an engineer for construction.</li> </ul> <p>NOTE: PLEASE CONTACT THE CLCA IF YOU ARE GOING TO START NEW CONSTRUCTION AND YOU WILL BE PROVIDED THE REQUIRED APPLICATIONS AND GUIDELINES TO PROCEED.</p>	<ul style="list-style-type: none"> <li>- All existing bulkheads requiring repair may be cared for by the property owner so long as the repairs are being made to an existing structure and to not exceed the previous structures original design.</li> <li>- All existing retaining walls requiring repair may be cared for by the property owner so long as the repairs are being made to an existing structure and not to exceed the previous structures original design.</li> </ul>

Regards,  
 The Collings Lakes Civic Association  
 George Protopapas  
 Head of Grounds Committee  
 Tier II Trustee & Board Member

\*\*\*If you have any questions concerning Personal / CLCA property maintenance prior to damn construction, please contact the Collings Lakes Civic Association.\*\*\*