

# CLCA Monthly Meeting May 1, 2023

## Call to order.

President Shauna Scheeman called the meeting to order at 6:30 pm. This meeting was held in person at Folsom borough hall. Everyone was asked to rise and recite The Pledge of Allegiance.

## Roll Call of Officers

Secretary Henry Burhenne addressed the roll call with the following members being present. Shauna Schneeman; President

Donna Sutts; Vice President

Nell Woulfe; Second Vice President

George Prottopappas; Treasurer

AnneMarie Larocca; Secretary to the Treasurer

Henry Burhenne; Secretary

Marie King; Tier 3 Board Member

## Reading of February's Meeting minute

Secretary Henry read the April meeting minutes.

Donna Sutts asked that her Employer be changed to Atlanticare in the minutes not Advocare

A motion to approve them was made by AnneMarie and all were in favor.

## Accounts Receivable report

Annemarie started to read a report that was not shared with the board. Nell and Donna questioned why numbers were different. It was stated that Shauna did the report and did not share with Annemarie prior to meeting.

AnneMarie then read the Account Receivable account report listed on these minutes.

Donna asked about the account verification process. Henry held up papers and said they were completed. He would share it with Donna after meeting. Donna asked if he was getting his numbers directly from Quickbooks. Both SHauna and Annamarie stated he would not be granted

access. He has the numbers from reports they give him.

Henry made a motion to approve the accounts receivable report. All were in favor.

#### Treasurer's Report

George read his Treasurer's report with account balances listed in these minutes. Annemarie made a motion to approve the Treasurer's report as read. All were in favor.

Donna questioned why a check for ML Ruberton was not listed as an expense since it was approved at April's meeting? George and Shauna stated they only report cashed checks. They do not report checks as they are written only cashed.

Next George read the bills for approval.

George talked about the \$1700 bill for the new welcome sign. AnneMarie made a motion to approve payment of this bill. All were in favor. **TO WHO??**

The second bill for approval is from Hill Wallack February invoice for \$10,955.69.

Henry made a motion to pay this invoice, all were in favor. Donna Abstained since she did not receive for review.

The third bill for approval is the Hill Wallack March Invoice for \$8,090.75.

Henry made a motion to approve, all were in favor except Donna, who abstained.

Next bill is from Online River for \$1078 using the debit card online to expedite shipping.

This is for the badges given to the public for access to the beach. Donna made a motion to approve this bill, and all were in favor. CLCA Monthly meeting May 1, 2023

Unapproved minutes

# Collings Lakes Civic Association

Profit and Loss "other income"  
April 2023

Revenue	TOTAL
OTHER INCOME	
FUNDRAISING	
INTEREST INCOME	810.00
Total OTHER INCOME	836.70
Total Revenue	1,746.70
GROSS PROFIT	\$1,746.70
Expenditures	\$1,746.70
Total Expenditures	
NET OPERATING REVENUE	\$1,746.70
NET REVENUE	\$1,746.70

# Collings Lakes Civic Association

Account List

ACCOUNT	BALANCE
LIBERTY BELL CHECKING 155	298,841.81
LIBERTY BELL DAM ASSESSMENT 171	883,450.32
LIBERTY BELL MONEY MARKET 198	80,470.98
LIBERTY BELL PETTY CASH 1341	1,300.00
LIBERTYBELL GAMES OF CHANCE 183	4,572.05

Unapproved minutes

# Collings Lakes Civic Association

Dues Income  
April 2023

Revenue	TOTAL
TIER 2 DAM FEE	32,067.84
LEGAL FEES COLLECTED	14,895.11
LATE FEES	9,426.09
TIER 2 ASSOCIATION FEE	8,708.00
TIER 1 DAM FEE	5,549.20
TIER 3 DAM FEE	2,981.69
TIER 1 ASSOCIATION FEE	1,428.85
TIER 3 ASSOCIATION FEE	782.10
NEW RESIDENT SET UP FEE	350.00
2020 SPECIAL ASSESSMENT	80.20
Total Revenue	\$76,277.97
GROSS PROFIT	\$76,277.97
Expenditures	
Total Expenditures	
NET OPERATING REVENUE	\$76,277.97
NET REVENUE	\$76,277.97

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### Collings Lakes Civic Association

#### Transaction List by Vendor

April 2023 *\* expenses*

DATE	MEMO/DESCRIPTION	AMOUNT
court officer Bosco		
04/11/2023	check No. 1054 4/11/23	-306.92
LIBERTY BELL BANK		
04/07/2023	Returned Check #107	-10.00
04/17/2023	Returned Check #2116	-10.00
04/17/2023	Returned Check #107 (second time)	-10.00
Minuteman Press		
04/12/2023	Check No. 1055 4/12/23	-919.09
QuickBooks Payments		
04/24/2023	Intuit quickbooks charge	-200.00

#### Dams Report

Beth Grasso gave an update on the Cushman dam project. Beth stated Zeuli construction is now onsite starting work clearing a roadway for Verizon to lay the existing communication cables down on the ground and to protect them till later in the project when the new poles will go in and the communication lines reinstalled.

Donna asked if we knew Zeuli was going to have to build protection for the Verizon lines? Beth replied this really was a way to quicken the process moving the project forward. Beth stated as far as she knows there is no extra cost for this work. Beth stated she would check to see if there was an extra

charge from Zeuli. A discussion was made to see if Verizon would give a refund for work they were saved from doing.

Beth stated she believed Nell's assessment of 8 more years to complete lake George and Lake Albert dams.

Beth stated Pennoni will be onsite Thursday May 4th to do the Lake Albert and lake George inspections.

Beth believes the Cushman dam should be completed by the end of September.

Nell asked why the Verizon lines could not be relocated underground. Beth said that is not feasible for maintenance.

Pennoni will submit both Lake George and Lake Albert at the same time and leave it to Dam safety as to the starting schedule.

Resident asked Beth about lowering the lake for heavy rain.

Beth stated we are not allowed to just lower the dams. The new dam has a spillway which will allow for the overflow. You can only lower the dams with Approval and a permit during a set time in November and only by 1 foot. If need be the state will notify Beth and the board for an emergency lower.

We will discuss lake lowering when we get closer to the fall.

### Grounds Report

Second beach cleaning May 7, 12 noon

Third beach cleaning May 21, 12 noon

Grounds committee meeting May 8 at 7:30pm

The lifeguard schedule is still up for discussion.

2<sup>nd</sup> and 3<sup>rd</sup> beach swimming area clearing to start between May 21 and May 28. **By who?**

George asked about a lifeguard schedule for only Friday, Saturday and Sunday until school ends. George will meet with Chris from the state for approval.

Shauna stated Dennis LaSassa will be charging \$150 a month for a Porta Potty for the first beach. Including servicing every Tuesday. We will investigate securing Porta Johns against vandalism with Dennis LaSassa Approval.

George made a motion to approve having a porta potty at the first beach. All were in favor.

Water testing was addressed by Annemarie. It will cost \$69.95 a week by SJ water testing. AnneMarie will have to deliver to SJ water. **Compared to the cost the Lifeguard company was charging????**

George made a motion to approve SJ Water to do our water testing. All were in favor.

Nell is asking to get other quotes especially since we have to do the collecting of the water and delivery to SJ Water testing.

No President Report  
Trustee Report

Henry - Nothing

AnneMarie – Nothing

Donna – nothing

George Nothing

Nell- nothing

Marie – nothing

Open floor

Question – 1 Asked if there is another number to call other than the number on the website.

That is the appropriate number to call, and we will investigate making the number more readily available on the website.

Question – 2 Why the bill to attorney Frank Rasso was never approved in Public.

Shauna stated the vote was online and if the resident had any questions about it to defer to Nell and Donna who worked with Frank. The resident stated she knew what the bill was for. The bill was tabled at a previous executive meeting and approved per email.

Question – 3. Are the lifeguards lake certified?

Yes, they are.

Also asked if AED was necessary? George is stating no.

Question - 4 Are we insured for Folsom day by Folsom?

Yes, we are. Folsom is providing the Insurance. It is a Folsom event on CLCA beach.

**What are questions #5 and #6?**

Questions – 7 What about flyers for special events?

We do not want the added expense. Possibly WAWA and CLFM

Adjournment

George made a motion to Adjourn the meeting at 7:55pm. All were in favor.

Next meeting will be 6-5-2023 at 6:30 pm via ZOOM and with Donna in person at the Folsom Borough Hall if you want.

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