

August 8, 2023 Collings Lakes Civic Association Meeting held via Zoom

APPROVED

Meeting brought to order after some technical issues. Shauna Schneeman started the meeting at 6:40pm

Recited pledge of Allegiance.

Shauna did Roll call. Henry was not present at the meeting.

In Attendance:

Shauna Schneeman, AnnaMarie LaRocca, Marie King, Nell Woulfe, Donna Sutts

Beth & Steve dams update:

Beth said she has been out to observe. Sheath piling in place and permanent sheathing in place. Also, access roads for Verizon and construction vehicles in place.

Beth is monitoring 2 ends of the abutment. There is a crack but it has subsided. This is being caused by vibrations from the work being done. It is not a structural slab, only maybe the depth of a sidewalk. It may need to be replaced and this will be determined going forward. This would be an added expense.

Steve Update:

He has begun the earthwork and shaping on the South spillway. This is going to aid Verizon gaining access when the time comes. He is waiting on the forms from another job in Vineland.

The South spillway is the East Collings side, the North spillway is the Fenimore Drive side.

Slab that has subsided will be pulled off just to check. Beth said they may need additional soil.

Steve also mentioned the weather has been good and all necessary material is on site.

Dams committee member Jan Kaufmann had nothing to add to the report.

Donna questioned the time table and this was emailed to the board a few weeks back but Shauna will resend.

Shauna asked if the public has any questions for Beth or Steve:

A resident had their hand up but did not ask a question. Shauna said if she asks her question at a later time she will send the question to Beth.

Shauna has an email question for Beth from a resident. The resident wanted to know what the elevation of the water would be? Beth said she did not have the exact number on hand. They will be using the scour/stain lines. This dam was regulated by boards so they will use the average of the levels per the prior board placement. The question was asked because they want to put in a floating dock or bulkhead. Beth reminded us that a permit is needed for this type of construction. We also use the average so we don't flood people's yards.

No further question.

Next was the reading of the minutes: Shauna asked Donna if she could read the minutes. Donna said she came on the last call late and questioned who did role call, no one could recall.

Donna read as they were written. Minutes were not approved due to corrections that needed to be made. AnnaMarie said it would be better to correct the minutes and then vote on them via an email vote. Nell agreed. Role call vote all in favor.

Accounts receivable report read by AnnaMarie. Nell made a motion to approve and Donna seconded the vote.

Collings Lakes Civic Association

Dues Income
July 2023

	TOTAL
Revenue	
LATE FEES	4,784.72
TIER 2 ASSOCIATION FEE	2,481.98
OTHER INCOME	
INTEREST INCOME	825.32
Total OTHER INCOME	825.32
TIER 1 ASSOCIATION FEE	568.02
NEW RESIDENT SET UP FEE	150.00
TIER 3 ASSOCIATION FEE	138.63
2020 SPECIAL ASSESSMENT	20.00
Total Revenue	\$9,968.67
GROSS PROFIT	\$9,968.67
Expenditures	
Total Expenditures	\$9,968.67
NET OPERATING REVENUE	\$9,968.67
Other Revenue	
TIER 2 DAM FEE	13,278.95
LEGAL FEES COLLECTED	6,199.25
TIER 1 DAM FEE	2,442.88
TIER 3 DAM FEE	528.49
Total Other Revenue	\$22,450.57
NET OTHER REVENUE	\$22,450.57
NET REVENUE	\$32,419.24

Donna questioned if this is the report we are getting from H&S. AnnaMarie said this is the report we usually use. Shauna explained further that H&S re-categorized the revenue to show normal revenue vs incidental revenue. We will continue to work with H&S on this issue.

George Read the Treasurer's report:

Bank Balances first:

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Collings Lakes Civic Association	
Bank Balances	
As of July 31, 2023	
	Total
Bank Accounts	
LIBERTY BELL CHECKING 155	230,196.03
LIBERTY BELL DAM ASSESSMENT 171	977,471.80
LIBERTY BELL MONEY MARKET 198	80,777.18
LIBERTY BELL PETTY CASH 1341	992.06
LIBERTYBELL GAMES OF CHANCE 163	4,812.05
Total Bank Accounts	\$ 1,294,249.12

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Expenses:

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DATE	DESCRIPTION	ACCOUNT	TOTAL
7/21/23	Court Officer Melvaine	1072 Liberty Bell Checking 155	\$400.00
7/25/23	Dennis Lassasa Plumbing	1080 Liberty Bell Checking 155	\$150.00
7/26/23	H&S Business Partners	1078 Liberty Bell Checking 155	\$97.50
7/11/23	Home Depot	Debit Liberty Bell Petty Cash 1341	\$212.61
7/24/23	Intuit	Debit Liberty Bell Petty Cash 1341	\$200.00
7/17/23	Insurance	1077 Liberty Bell Checking 155	\$22,901.94
7/05/23	The Lifegaund Company	1054 Liberty Bell Checking 155	\$882.00
7/19/23	Vista Print	Debit Liberty Bell Petty Cash 1341	\$41.57
7/31/23	Zoom	Debit Liberty Bell Petty Cash 1341	\$17.05

7/1/23 - 7/31/23 Expenses

Total Expenses From Liberty Bell Checking 155: **\$24,431.44**
Total Expenses From Liberty Bell Petty Cash 1341: **\$471.23**
Total Overall Expenses: **\$24,902.67**

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AnnaMarie made a motion to accept the treasurer's Report

Marie seconded the report.

Bills for Approval:

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INVOICE NUMBER	PAYEE	AMOUNT	NUMBER	TRANSFER FROM	ACCOUNT TRANSFER TO	TRANSFER DATE
April - May Invoice	Hill Wallock LLP	\$5870.75		CHECKING	NONE	
May - June Invoice	Hill Wallock LLP	\$5174.25		CHECKING	NONE	
June-July Invoice	Hill Wallock LLP	\$1965.50		CHECKING	NONE	
July Invoice	Dennis Lasassa Plumbing	\$300.00		CHECKING	NONE	
Newsletter Invoice	Minuteman Press	\$747.83		CHECKING	NONE	
July Invoice	RAC Property Maintenance	\$280.00		CHECKING	NONE	
7/2-7/8	The Lifegaard Company	\$470.08		CHECKING	NONE	
7/9-7/15	The Lifegaard Company	\$806.00		CHECKING	NONE	
7/16-7/22	The Lifegaard Company	\$936.00		CHECKING	NONE	
7/30-8/5	The Lifegaard Company	\$884.00		CHECKING	NONE	

Total of cumulated Bills & Expenditures: \$17,434.41

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Donna and Nell abstained from Hill Wallach bills until they can fully review. AnnaMarie sent out the two invoices earlier in the day and explained that she discovered while working with Ashley that the Apr/May Invoice was not sent and that is why she sent it out so late in the day.

The board decided to vote on the bills as an email vote until everyone had time to review. Board agreed.

Grounds report:

Welcome sign installed July 9, 2023 by George, Mark Wainwright, and Henry Burhenne.

George requested approval to replace boards on two benches and purchase a swing for the swing set. A budget of \$175.00 was agreed upon. This is for the swing, chain and pressure treated wood.

Shauna questioned if the equipment that George is purchasing is the same quality as the equipment a resident suggested. George said yes and the price was better.

AnnaMarie made a motion to grant the funds for the improvements.

Nell seconded. Roll call all in favor.

George gave the floor to AnnaMarie to go over the ground clearing job. RAC no longer felt he could do the job. AnnaMarie did call two other companies but they did not want the job. The price increase is due to the current conditions and additional equipment needed at this time. The proposal is for \$17,800.00,

AnnaMarie made a motion to accept and Nell seconded roll call all in favor.

Welcome committee: Nell is still working on the list from last month but it's ok to send a new one. Nothing else to report

Fund Raising: 50/50 tickets still available.

Next event will be Harvest Fest. Beth Anderson is doing a great job emailing businesses and has received gift cards from at least 6 different wineries, baskets from WaWa and Chick-Fil A and a donation of a fire pit will be also raffled off.

Gio steaks will be there and assorted vendors that we have emailed.

Shauna started her President's report but the storms hit and half the call lost their internet connection.

The meeting was adjourned due to the storms and lost connection at 7:20 PM.
Next meeting will be September 11, 2023 in person only at Folsom Borough Hall.

We are making this announcement as an election update since the Zoom call got disconnected on August 8, 2023 due to the storm and the board did not get the opportunity to share this information.

We have another election coming up. There are 4 trustee seats opening up.

A tier 1, 2, and 3, slot will be up for election in addition to the at-large slot.

This is the timeline for the voting;

Nomination ballots will be mailed August 25, 2023 and must be returned by September 22, 2023

Nominees will be announced at the October 2, 2023 meeting.

Election Ballots will be mailed October 18, 2023 and must be returned by November 20, 2023

The votes will be counted at our December 4, 2023 meeting.

If you have any questions you can reach out to our election committee chair Donna Sutts, Her email is dsutts@collingslakes.org.