

CLCA Executive Meeting Monday February 12,2024

Call to Order

1st Vice President Donna Sutts called to order at 7:00PM

Roll Call

Donna Sutts
Lynn Veneziaie
Carol Weldon
Steve Slimm
Don Saunders
Beth Anderson

Topics Discussed

Roles the board members will be responsible for and how to achieve that?

A/R- Steve Slimm

Tier 1 Rep-Due to the last-minute meeting with Attorney, we had failed to hold an interview process prior to General Meeting as we had discussed. We are considering opening interviews for Tier 1

H&S Status

H&S will be our 3rd party for a minimum of 6 months, as specified in previous General Meeting(s)
We are looking at ways to reduce costs by reviewing any tasks that can be handled by the Board members, if possible.

Ex. Writing our own checks

Posting on social media

Updates may be posted on the Collings Lakes NJ Facebook to keep our community updated on current events,

upcoming events and here is where to find more information.

Those can be found by going to:

 The Official CLCA Website
<https://www.collingslakes.org> ▾

[Collings Lakes, New Jersey – The Official CLCA Website](https://www.collingslakes.org)

Collings Lakes NJ Official NJ Facebook



The Lakers 4 Life (New) is a page ran by a member of our community to share information within the community on topics such as Free Items, loose dog, lost dog, lost cat, Days of Yester-Year posting by a member of our community. Possible cross posting of upcoming events.

Re-Sell Letter

Update as to whom is handling- H & S or Board Member? Will get resolution and update.

Executive Board Meetings

Will these be done every month continuing as the 2023 Board did, or will they be done on an "AS NEEDED" basis?

Do we do them prior to General Meeting, 30 minutes? Will they be done in person or zoom?

If the board has an Executive Meeting, it will be disclosed at the next General Meeting, and it is advised that the minutes are posted on the Official Collings Lakes Website.

July/August Meeting

Had requested from the members their thoughts regarding those high vacation months. Could there be a Zoom only meeting to vote on anything that needs immediate attention?

Round Table Discussions/Questions

CLCA Property

Items that are currently still not turned in/over/located

Keys- Trash cans(?)

Sleuth Gate Wrench- Henry Burhenne stated he would drop off February 13,2024 to Don Saunders

If not returned- will need to order and buy a new one.

Combination Locks-3-digit code for container Lockbox, Basketball Court Lights Lockbox

Office Equipment-

Portal Hard Drive

Items found in Container:

2023 Beach Tags

4 tags per paid member household, large, labelled envelope

* Please note address on label has been blued out to provide protect to our members on the website

Approx 800



LIST OF CLCA ITEMS IN CONTAINERS ON BEACH 1 AND BEACH 2 AS OF 2/8/24:

BEACH 1/CONTAINER 1:

Craft supplies for events
2 ACUA Recycling Containers
16 school sized chairs
1 long table
Easter egg hunt supplies
2 Handicapped beach buggies
1 Pelican Kayak with paddle
1 orange safety ring
1 Rescue float
1 Back Board
1st Aid bag
2 cushions for lifeguard stand
1 baby swing
1 chain for porta potty with locks

BEACH 2/CONTAINER 2:

1 Bank scanner
1 Container of important documents
1 Container of Dams information
1 small Tupperware of keys
Craft supplies for events
1 lifeguard ring with rope
2 picnic tables
1 set of rope with the plastic things for swim area

How to handle 2024 Beach Tags?

Suggestions were:

Email Tier Rep? Set up place and time?

Hand out at Fundraiser Days?

Pick Up day at the beaches?

Audit-2021

January it was stated that the Audit was halfway done, as well as in previous general meetings, as well as February General Meeting on the 5th.

R&S and Co-Joe Greenfield

Contract had been signed, but audit had not been started.

Audit has stalled due to lack of documentation requested previously, nor have they been added to QuickBooks as the

Accountant. They have now been added to start audit this week.

H&S were copied, and they are working with R&S to provide what is needed, such as cash sales (receipts from H/O)

H&S

Steve to get update on, better our income statements.

A/R Report-Legal Fees

Legal Fee Reimbursement- what has been recouped? Steve to get update.

Where are the 2023 Receipts?

Jan-June?

June-December H&S to provide?

2022 Receipts were located

Lifeguard

Beach hours?

When will we open the beaches?

Logbook for clock in/out

Photo I.D to pick up from Attendant-verify list if they have or have not picked up their beach tags

Easter Egg Hunt Fundraising Committee to determine HOW to do it & WHEN- conflicting dates with other communities. Possible same day as the Easter Flower Sale Day?

Meeting Adjourned

8:08pm

